

# Request for Curriculum Council Action

To: Dean of Curricular Faculty Development, 7 K R U S H Center

Date Submitted : \_\_\_\_\_

(Please submit 1 double-sided copy of your proposal.)

From : (Name) \_\_\_\_\_

(Department) \_\_\_\_\_

Email Address: \_\_\_\_\_

1. Written Rationales: Attach a written rationale, following the guidelines in the *Curriculum Council Handbook*, which is posted on [K W W S V Z Z Z L Z X H G X W K](#). Please note that the CC will not evaluate incomplete proposals. To expedite consideration 51 -4o -4

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d. In what way will you assess how this course has met the goals of the Gen Ed category and/or flag(s) for which you are applying?

4. Please insert here the proposed catalog course description. Course descriptions should be limited to no more than 50 words. The description must include (a) title; (b) prerequisites; (c) General Education category; and (d) when offered, although those four items do not count against the 50-word limit.

5. Please list any prerequisites: \_\_\_\_\_

6. When will this course first be offered? *(cannot be current or past term)* \_\_\_\_\_

7. Please indicate how often course is offered. *Check only the single item that best describes this course. Because these are the only intervals used in the University Catalog, please do not edit or alter the list to fit a particular course. For example, if your course is offered every third year—an interval that does not appear in the Catalog—you might choose “Offered as needed” or “Offered occasionally” instead. Courses that cannot be offered at least every four years should not be proposed.*

- Offered each Semester
- Offered each Fall Semester
- Offered each Spring Semester
- Offered each May Term
- Offered Occasionally
- Offered in Alternate Years
- Offered in Alternate Years, Fall Semester
- Offered in Alternate Years, Spring Semester
- Offered in Alternate Years, May Term
- Offered as Needed
- Offered Occasionally
- Offered each My Term