Date	Academic Unit	Description
5/31/2023	Submit Yearly Update or Assessment Report depending on department's cycle. Please email assessment@iwu.edu if you are unsure of where you are in your cycle.	Yearly Update - 1 p, briefly describes and explains the previous academic year's assessment activities and outlines plans for the current year.
		Assessment Report - 5-9 pp addressing 6 topics, serves as a record of assessment activities over the previous cycle.
9/5/2023	Verify current & AP is on file with Institutional Effectiveness Specialist by sending email to assessment@iwu.edu.	Strategic Assessment Plan (StrAP3-5pp) contains overarching student learning assessment agenda; multi-year in nature; not necessarily new each year
Sep/Oct	Collect data/implement action items	