

Illinois Withholding Allowance Worksheet

General Information

1. Everyone must fill out this worksheet.

2. If you are filing a joint return with your spouse, you must both fill out this worksheet.

3. If you or your spouse are aged or blind or disabled, you may be able to claim additional allowances.

4. If you wrote an amount on line 1 of the \$100,000 worksheet, you must also fill out that worksheet.

5. If you are filing a joint return with your spouse, you must both fill out this worksheet.

Step 1: Figure your basic personal allowances (including allowances for dependents)

1. If you are filing a joint return with your spouse, you must both fill out this worksheet.
2. If you are filing a joint return with your spouse, you must both fill out this worksheet.
3. ADD LINES AND WRITE THE RESULT OF THIS OPERATION IN THE SPACE PROVIDED TO WHICH YOU ARE ENTITLED.
4. IF YOU WANT TO HAVE ADDITIONAL ILLINOIS INCOME TAX WITHHELD, CHECK THE BOX AND WRITE THE NUMBER OF ADDITIONAL ALLOWANCES YOU WANT TO CLAIM ON LINE 4.

Step 2: Figure your additional allowances

5. If you are 65 or older, you may be able to claim an additional allowance.
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7. WRITE ANY AMOUNT THAT YOU REPORTED ON YOUR FEDERAL INCOME TAX RETURN IN THE SPACE PROVIDED.
8. DIVIDE LINE 7 BY 2000 TO THE NEAREST TENTH OF A CENT AND WRITE THE RESULT IN THE SPACE PROVIDED.
9. ADD LINES AND WRITE THE RESULT OF THIS OPERATION IN THE SPACE PROVIDED TO WHICH YOU ARE ENTITLED.
10. IF YOU WANT TO HAVE ADDITIONAL ILLINOIS INCOME TAX WITHHELD, CHECK THE BOX AND WRITE THE NUMBER OF ADDITIONAL ALLOWANCES YOU WANT TO CLAIM ON LINE 9.

IF YOU HAVE NON WAGE INCOME AND YOU WANT TO WITHHOLD TAX ON IT, YOU MAY CHOOSE TO CHECK THE BOX AND WRITE THE AMOUNT OF TAX YOU WANT TO WITHHOLD ON LINE 10.

Illinois Department of Revenue
IL-W-4 Employee's Illinois Withholding Allowance Certificate

1. My gross annual income is \$ _____.

2. I am filing a joint return with my spouse. Yes No

3. I am claiming _____ additional allowances.

INCOME TAX WITHHOLDING AND SIGN AND DATE THE CERTIFICATE. EMPLOYER'S SIGNATURE AND DATE.